



Luxstowe, Liskeard, Cornwall, PL14 3EA
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21st November 2023

Dear Parent/Carer

Re: Year 9 Progress Evening – Thursday, 30th November 2023 (15:45-18:45 hrs)

We are pleased to invite you to make appointments for the Year 9 Progress Evening (parent-teacher meetings) being held on **30th November 2023** (15:45 –18:45 hrs). These appointments will be face-to-face in school.

Please note that you have also been emailed these instructions via the Parents' Booking website.

To make your appointments, please login at: <https://parents-booking.co.uk/liskeard>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter **must** match those we have on record for you.

The booking system will go live at **18.00 hrs on Thursday, 23rd November** and will remain open until **09:00 hrs on Thursday, 30th November**.

Appointment slots are limited so please log in as early as you can to avoid disappointment.

After you have made your appointments, you can choose to print or e-mail a confirmation of your bookings.

Troubleshooting tips

- If you cannot login, please contact the school reception.
- The email address field on the login page is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school reception for assistance.

Yours faithfully

Chris Knipe
Deputy Headteacher