



Luxstowe, Liskeard, Cornwall, PL14 3EA
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13th September 2023

Dear Parent/Carer

Re: Year 13 Progress Evening – Thursday, 21st September 2023 (3.45 pm–6.45 pm)

We are pleased to invite you to make appointments for the Year 13 Progress Evening (parent-teacher meetings) being held on **21st September 2023** (3.45 pm – 6.45 pm). These appointments will be face-to-face in school.

Please note that you have also been emailed these instructions via the Parents' Booking website.

To make your appointments, please login at: <https://parents-booking.co.uk/liskeard>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

The booking system will go live at **6.00 pm on Thursday 14th September** and will remain open until **6.00 pm on Wednesday, 20th September**. Please log in as early as you can to avoid disappointment.

After you have made your appointments, you can choose to print or e-mail a confirmation of your bookings.

Troubleshooting tips

- If you cannot login, please contact the school reception.
- The email address field on the login page is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school reception for assistance.

Yours faithfully



Ingrid Ayres
Acting Deputy Headteacher